

**PERSONNEL BOARD MEETING
Town of Deerfield, Massachusetts**

March 31, 2014

The Personnel Board met in the Town Offices at 6:01 p.m. on Monday, March 24, 2014.

Present:

- Jay Wallace, Chairman
- Joanne Carney, Secretary
- Skip Olmstead
- Marie Guerin

Excused:

- John P. Paciorek, Sr.

Guests:

- Barbara Hancock, Town Clerk
- Mark Gilmore, Chairman, Board of Selectmen

1. REVIEW OF MINUTES: Minutes of March 24, 2013 were accepted as written.

2. OLD BUSINESS:

a. Impact of Change of Vacation and Sick Leave Policies on Town Employees

Vacation and Sick Time Accruals, cited in Chapter 7 of the Personnel Policy Manual is inconsistent with Chapter 35, §35-26, Vacations, and §35-27, Sick Leave of the Town By-Laws. The Personnel Board re-visited the issue and discussed the proposed policies with the Town Clerk for comment. The Board and Town Clerk discussed and made changes to the Proposed Vacation and Sick Leave Policies (Attachment 1).

Vacation Time Recommendations:

1. Proposed Vacation and Sick Leave policies will go into effect July 1, 2014
2. Moratorium until June 30, 2015 on Vacation Time allowing employees one year to come into compliance with the revised Vacation Policies.
3. Submit changes, through the Interim Town Administrator, for the 2014 Annual Town Meeting.

b. Salaries and Compensations of All Elected Officers of the Town

The Board discussed 2014 Town Meeting Warrant Article 12 establishing the salaries and compensation of all elected officers of the Town, as provided in Chapter 41, Section 108 of the General Laws.

ACTION: Recommend 2014 Town Meeting Warrant Article 12 as it will be presented, requested and recommended.

3. NEW BUSINESS: None.

4. NEXT MEETING: At the call of the Chair.

5. ADJOURNMENT: The meeting adjourned at 7:07 p.m.

JAY WALLACE
Chairman

JOANNE M. CARNEY
Secretary